

# COURTESY TO OTHERS – SCHOOL VISITORS

## SESSION B



### LEARNING OBJECTIVES:

**Children know that when visitors come to their classroom, they should be treated with courtesy.**

### Suggested Resources:

Children should have access to a marked 'first draft' piece of writing that they can edit and publish; stapler; lined 'best' paper; and writing materials.

### Script:

Explain to children that today they will be thinking about how to improve a piece of work so that they can display it for visitors. Discuss the meaning of 'proud'. Hold up two pieces of work, one unfinished and another edited and final copy. Discuss the two. Which one would make them feel proud? Why? How would they tell a visitor about their work in a courteous way?

### Suggested Activities:

**Writing 1:** Return to the children their marked first draft writing. Children should read through the corrections, comments and questions before starting to write their improved and final copy. Children should have a clean piece of lined paper and a sharp pencil/pen and be reminded to use their very best handwriting and not to rush!

### Character Coaching

#### Meaningful Praise:

Your instructions will really help someone to be a courteous guide to our school.

**Writing 2:** This is based on the previous lesson's learning. Following a reminder about how to show a visitor around the classroom in a courteous way (guided, for example, by a support teacher or assistant), children write a set of instructions for their peers or for another class. Children should be encouraged to think about the experience of the visitor, from the moment they set into the room through to when they leave. This could inform the sequence of their points, which should be written in full sentences and set out on a template with numbered boxes for separate points.

#### Plenary:

Children staple their first draft underneath their best copy, so that they and visitors can see the full story of their work evolve. Children gather around a blank display board and celebrate the display of their work as the teacher pins their writing up.

#### Guidance:

Please be courteous to our visitor by ensuring that they are made welcome in our school.

